

TRUTHVILLE CHRISTIAN ACADEMY
A MINISTRY OF TRUTHVILLE BAPTIST CHURCH
P.O. Box 157
39 County Route 12A
North Granville, NY 12854
Phone/Fax (518) 642-2517

Dear Friend,

Should you desire a tour of our school and a meeting to discuss our curriculum, staff, and programs, please return the lower portion of this letter with a \$15 application fee. We will be glad to contact you to set up an appointment.

If your student is in school, please send a copy of their most recent report card. If your student is in 7th – 12th grade, please also have them send a hand-written paragraph telling us why they would like to be considered for acceptance at TCA.

If you are not already attending church somewhere, we would like to invite you to our regular church services on Sunday as follows:

- 9:45 a.m. Sunday School (classes for ages 2-adult)
- 11:00 a.m. Morning Worship Service (nursery care and Children's Church)
- 12:30 p.m. Teen Youth Group
- 1:00 p.m. Prayer Time
- 7:00 p.m. Wednesdays – Bible Study/Prayer

Thank you for your interest in our school. May God bless you.

Please return this portion to the school:

Parent's Name: _____

Student's Name: _____

DOB: _____

Present Grade in school: _____

School now attending: _____

(If looking to enroll more than one student, please attach a second sheet with their information.)

Mailing Address: _____

Phone #: _____

Best time to contact you: _____

_____ \$15 application fee _____ Current Report Card _____ 7th – 12th Grade Paragraph

ABOUT OUR SCHOOL

TCA was founded in 1979 as a ministry of Truthville Baptist Church. Our goal is to offer children an education in a loving Christian atmosphere, using godly curriculum, aided by born-again staff, and upheld in prayer. Attendance at TCA is subject to approval by the Board of Deacons at Truthville Baptist Church.

FREQUENTLY ASKED QUESTIONS:

How much is tuition?

Grades K-12: \$3,300. (Plus one-time, nonrefundable \$15.00 application fee)

Is there a dress code?

Yes

Are there lunches available?

Volunteer moms prepare the lunches.

State or Federal funding?

We do not receive State or Federal funding.

Will my child receive a state diploma?

No. However, students will receive a High School diploma. Many of our students have gone to college, Bible School, entered the military, and the workforce. We encourage our juniors and seniors to take the college boards. Students from grades 1-12 are tested by taking the IOWA Achievement Tests annually.

Will busses transport my child?

Yes. Fort Ann, Granville, Hartford, and Whitehall will transport.

When is tuition due?

Payments may be divided monthly or weekly. The first payment is due August 1st.

How many students are in each classroom?

There are 5 learning centers. Class sizes depend on the number of students enrolled. Our largest groups are usually 9-10 students.

What sports, etc. do you offer?

We have a strong soccer team for grades 5-12. We have a clay target TRAP team for grades 7-12. We offer art classes and music.

What curriculum do you use?

We use A Beka, Bob Jones, Apologia, and some Rod and Staff curriculum for our core subjects.

TCA is a happy family, held together by God's love and blessing! We would love to welcome you as a member!

Serving Him,

Administrator

Frequently Asked Questions

1. How much is tuition?

Kindergarten: \$3,300

Grades 1-12: \$3,300

2. Is there a dress code?

Yes. I Cor. 6:19 & 20

3. What kind of Diploma is earned?

Your student will receive a school diploma. We choose not to comply with State and Federal mandates concerning moral issues. We are members of AACCS, NYACS, and have been approved by the Granville School Superintendent. Students are encouraged to take the SAT's and ACT's for college entrance.

4. Will buses transport my child?

Yes, Granville, Hartford, Whitehall and Fort Ann will transport.

5. Is tuition due in full at the beginning of the school year?

No, monthly payments are accepted, but we do require the first monthly payment by Aug. 1st and ending June 1st

6. How many students are usually in each classroom?

Usually from 4 to 15

7. Does TCA have an Honor Society?

Yes! We offer membership in the American Association of Christian Schools Christian Honor Society.

8. Does TCA have a sports program?

Yes, we have a soccer program for Grades 4-12. Our teams have had winning seasons since 2001, and our coaches seek to honor God through this ministry. Also, we have a clay target trap team for 7th through 12th grades.

9. Are there some areas I can help?

Yes, there are three areas you can help:

Pray– We depend upon God's Wisdom and blessing for all of our needs. A prayer partner is one of our greatest treasures.

Give– TCA is a faith ministry. Often families struggle to meet tuition payments, and our staff are paid a very small salary. Any monetary gifts can be designated for tuition help, staff gifts or equipment for the ministry. Gifts to TCA are tax deductible.

Volunteer– We have several volunteers that bless us by:

sharing a skill	coaching
lunchroom help	recess help
correcting papers	classroom aides
field trips	

TCA is a happy family held together by God's love and blessing! We would welcome you as a member!

Truthville Christian Academy

**Serving God
&
Teaching Children
Since 1979**



P.O. Box 157
North Granville, N.Y. 12854
Phone: (518) 642-2517
Email: truthville@hotmail.com

Statement of Faith

Being a ministry of Truthville Baptist Church, the statement of faith for Truthville Christian Academy is contained in the Articles of Faith and Covenant of the church by-laws which are as follows:

We believe in:

1. One God, who exists in the three Persons of the Trinity, the Father, Son and Holy Spirit.
2. Man by his fall into sin is guilty, unable to do any spiritual good to merit the favor of God and is under God's wrath and curse.
3. God the Father planned for and provided for the redemption of His people from eternity.
4. Atonement for sin through Jesus Christ, who being very God of God, was perfect and sinless in all respects, became flesh, born of a virgin, Mary. He, who was crucified, buried, and raised again, ascended to the right hand of God the Father, to make intercession for His people.
5. God the Holy Spirit, who applies the atonement of Christ by convicting of sin, regenerating and renewing us, and dwelling in us.

6. The baptism of believers by immersion as a public demonstration and witness of our being dead, buried and resurrected with Christ, and not as a means or prerequisite for salvation.

7. The resurrection of the dead at the coming again of our Lord.

8. The everlasting life of born again believers.

9. The everlasting separation from God of the wicked.

10. The divine inspiration of the Bible as the revealed will and word of God, as the only rule of faith and practice for the Christian.

11. That a church is a fellowship of believers in Jesus Christ, the Son of God. They, in love, share unto the world the Good News of Salvation through Faith in Jesus Christ, our Savior.

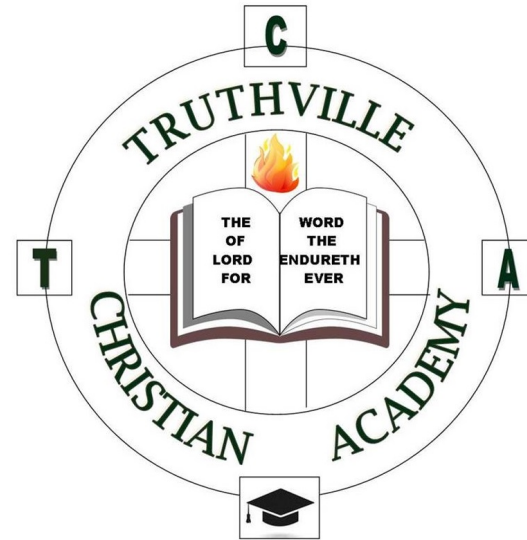


Statement of Purpose & Goals

Truthville Christian Academy, as an extension of the Christian home and Truthville Baptist Church, purposes through Christian Education to:

1. Guide students into a personal relationship with Jesus Christ.
2. Present children with the knowledge and truth in a Christian context and atmosphere.
3. Promote the development of skills in a variety of subject areas.
4. Establish Christian patterns and principles of thinking, problem solving and behavior.
5. Establish stronger Christian homes and families.





A Ministry of

Truthville Baptist Church

Truthville Christian Academy

P.O. Box 157

39 County Route 12A

North Granville, NY 12854

Home of the Trojans

Student Handbook

"Train up a child in the way he should go, and when he is old, he will not depart from it" (*Proverbs 22:6*)

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The expectations for each new year are high, and the future remains as bright as the promise of God!

The History of Truthville Christian Academy

Truthville Christian Academy was founded in 1979 as a ministry of Truthville Baptist Church. The school colors are green and white, and our mascot is the Trojan warrior. Our school logo consists of a circle with a cross and God's Word as the central point. The following poem explains the meaning intended by these symbols:

*The circle of God's eternal power
Shows His everlasting love,
Pierced by the cross of our Savior and Lord
As a bridge to salvation above.*

*His Word gives us hope and direction for life,
It keeps us centered within His will,
And the flame of His Spirit is the Light of the world,
Bringing power, joy and comfort to us still.*

*Green and White, the school colors we bear,
Stand for growth and a heart that is pure.
The soldier, our mascot, a Trojan by name,
Means a victory with God that is sure.*

As a ministry of the local church, God has blessed TCA hundreds of times over. May this school always present His Word in truth and love, and instill Godly goals in the hearts of the young people who attend.

The school verse should be an encouragement to parents and students. "Train up a child in the way he should go, and when he is old he will not depart from it" (**Proverbs 22:6**)

Admissions Policy

This school admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, scholarship and programs, athletics, and other school-administered programs.

Admissions Packet

Interested parents may contact the Truthville Christian Academy office for an interview with the administration at which time enrollment packets can be provided to prospective parents.

Introduction to Parents

A basic responsibility of Christian parents is to “train up a child in the way he should go: and when he is old (literally, while he is growing old) he will not depart from it” (**Proverbs 22:6**). Therefore, in Christian education we must train young people to grow “in wisdom and stature, and in favor with God and man” (**Luke 2:52**), as Jesus did.

Success can be realized to the fullest extent when home, church, and school stand united in Christ-centered, Bible-centered training of a child. The home, church, and school share great responsibility.

Truthville Christian Academy pledges to parents that Jesus Christ will be presented as Lord and Savior and shall provide the highest quality Christ-centered education possible. The home is to stand with the church and school in a united effort to reach this goal.

OBJECTIVES

Truthville Christian Academy was organized to offer students a program where the Bible is not a *part* of the curriculum, but is the *heart* of it.

Our specific objectives are:

1. To counsel personally any student whose eternal salvation is in question and lead him to an acceptance or an assurance of that salvation through the person of Jesus Christ.
2. To teach effectively that each child will “grow in grace and in the knowledge of our Lord and Savior Jesus Christ.” (**II Peter 3:18**)
3. To teach the students that success in life can be achieved as large areas are broken up into achievable goals.
4. To show by example as well as by precept that life in its fullest sense is a matter of hearing the voice of God and obeying His directives.
5. To cause each child to work effectively with perseverance, both independently and cooperatively.
6. To develop strength of Christian character so that the students can explain and retain his convictions under the pressure of the world in which he lives.

TRUTHVILLE CHRISTIAN ACADEMY IS:

**A SCHOOL WHERE CHRISTIAN CHARACTER IS
EMPHASIZED**

The goal of the Academy is the perfecting of Christ-like qualities in the lives of young people so that they will truly grow “in the nurture and admonition of the Lord,” (**Ephesians 6:4**), and “be conformed to the image of His Son,” (**Romans 8:29**).

A SCHOOL WHERE BIBLE TRUTH IS TAUGHT

Bible study is recognized to be of fundamental importance and is required of all students. Its value supersedes and augments all other areas of school work: academics, character training, and extra-curricular activities. Without a thorough working knowledge of the Word of God, a student cannot be considered educated in the truest sense. The Bible gives the best light for this life and the only light for the life to come. There is no other book that can illuminate and enrich the minds and hearts of students as the Book of Books, the only revealed Word of God. With this in mind, weekly chapel and Bible class attendance are mandatory for all students.

A SCHOOL WHERE MORALITY IS STRESSED

I Timothy 4:12 states, “Let no man despise thy youth; but be thou an example of the believers in word, in conversation, in charity, in spirit, in faith, in purity.”

Especially in a day when immorality is prevalent on every hand, it is a joy to see Christian young people take a stand for their Lord and live by the standards He has set down. We believe in constantly upholding the highest virtues.

Students learn by example and by teaching that it is possible to walk after the Spirit and not fulfill the desires of the flesh. When this is realized and experienced, honoring the Truthville Christian Academy’s Student Pledge or Parent’s Statement of Understanding will never be a problem.

Students are brought to see all that Christ has to offer. As they are caused to turn their eyes upon Jesus, the love of worldly pleasures fade and the eternal riches of Jesus Christ become a reality in their lives.

A SCHOOL WHERE SELF-DISCIPLINE IS EXPECTED

Self-discipline is mandatory for the welfare of the home, church, school, and the world. The Academy has a clearly defined discipline plan that will show a student areas of his life that need to be strengthened. The desire is to bring attention to good behavior rather than bad, and in so doing to encourage positive action in the life toward self-discipline. No person can ever be considered a faithful follower of Christ who does not live a self-disciplined life built on the plan outlined in God's Word.

A SCHOOL WHERE HIGH ACADEMIC ACHIEVEMENT IS HONORED

Truthville Christian Academy was founded on the principle, "The fear of the Lord is the beginning of wisdom..." (**Proverbs 9:10**) But it is not the end; it is the beginning. Teaching students first of all to fear the Lord and obey His Word, the Academy also expects every student to do his best in every area of academic achievement. A student does not need to be working years ahead of grade level or making straight "A's" at grade level to be praised. He simply learns to do his best, and this ultimately results in academic success. The Academy has numerous ways to honor academic achievement, and these ways will quickly become evident to every student.

A SCHOOL WHERE PATRIOTISM COUNTS

The Word of God clearly teaches (**Romans 13:1-7, 1 Peter 2:13-14 and 17, and many other passages**) that a child of God is to honor his land and its leaders. Love of God and country were primary concerns of our pilgrim fathers in the education of their children. A young child is just beginning to have feelings of loyalty and pride (the right kind), and these will grow best in an atmosphere of love and security, and in an atmosphere where positive values are honored rather than destructive goals and revolutionary ideals. Students at the Academy are taught to respect authority and the responsibilities they owe their community, their state, and their nation.

PLEDGES

American Flag

I pledge allegiance to the flag
Of the United States of America,
And to the Republic for which it stands;
One nation, under God, indivisible,
With liberty and justice for all.

Christian Flag

I pledge allegiance to the Christian flag
And to the Savior, for whose kingdom it stands,
One Savior, crucified, buried, risen, and coming again,
With life and liberty to all who believe.

Bible

I pledge allegiance to the Bible, God's Holy Word,
I will make it a lamp unto my feet
And a light unto my path,
I will hide its words in my heart
That I might not sin against God.

STATEMENT OF FAITH

Being a ministry of Truthville Baptist Church, the statement of faith for Truthville Christian Academy is contained in the Articles of Faith and Covenant of the Church by-laws, which are as follows:

We believe in:

- One God (**Deut. 6:4, 5**), who exists in the three Persons of the Trinity, the Father, Son, and Holy Spirit (**Matt. 28:19; I Cor. 12:4-6; II Cor. 13:14**).
- Man, by his fall into sin (**Gen. 3:1-21**), is guilty (**Rom. 6:23**), unable to do any spiritual good to merit the favor of God (**Rom. 3:11-19; Eph. 2:1**) and is under God's wrath and curse (**John 3:18, 36; Rom. 6:23 and 5:12**).
- God the Father planned for and provided for the redemption of His people from eternity (**Eph. 1:3-4; Rom. 8:29-30; II Thess. 2:13; I Peter 1:1-2**).
- Atonement for sin through Jesus Christ, who being very God of God (**John 1:1-3**), was perfect and sinless in all respects (**Heb. 4:15; 7:26**), became flesh (**John 1:14**), born of a virgin, Mary (**Matt. 1:18-25; Gal. 4:4**). He, who was crucified, buried, and raised again (**I Cor. 15:3-4**), ascended to the right hand of God the Father (**Acts 2:33**) to make intercession for His people (**Heb. 7:25**).
- God, the Holy Spirit (**Acts 5:3-4**), who applies the atonement of Christ by convicting of sin (**John 16:7-11**), regenerating (**John 3:3, 5, 7**), and renewing us (**Titus 3:5**), and dwelling in us (**I Cor. 6:19**).
- The baptism of believers by immersion, as a public demonstration and witness of our being dead, buried, and resurrected with Christ, and not as a means of or prerequisite for salvation (**Matt. 28:13-20; Rom. 6:3-6**).
- The resurrection of the dead at the coming again of our Lord (**I Cor. 15:20-23, 51-57, I Thess. 4:13-18**).
- The everlasting life of born-again believers (**John 17:3; II Tim. 1:12; I Tim. 1:15; I John 5:11-13**).
- The everlasting separation from God of the wicked (**II Thess. 1:7-10; Rev. 20:11-15**).
- The divine inspiration of the Bible as the revealed will and word of God and as the only rule of faith and practice for the Christian (**Matt. 4:4; 5:17-18; II Tim. 3:16-17; II Peter 1:20-21**).
- That a Church is a fellowship of believers in Jesus Christ, the Son of God (**Matt. 16:18; John 17:22-23; I Cor. 1:2; I Cor. 3**). They, in love, share unto the world the good news of salvation through faith in Jesus Christ, our Savior (**Matt. 28:18-20; Mark 16:15; John 14:15; Acts 1:8; Eph. 3:10; I Tim. 3:15**).

GENERAL INFORMATION ON CONDUCT

1. We, the staff of the Academy, welcome constructive comments from students and parents, but will not permit destructive, negative comments which only divide and destroy God's purpose for the school.
2. God has *called* every member of the Academy faculty and staff to his position of service. The faculty and staff are where God directed us to be. However, this does not mean that duties will be performed perfectly. If you believe an error in judgment or an indiscretion in a decision has occurred, please follow the procedure explained on page 13. Please recognize that staff members are human, therefore prone to make errors. We need prayer as well as your cooperation and support.
3. Any standards that are not specifically mentioned in the handbook will be maintained at the discretion of the faculty and administration of the Academy. Our goal is to train the total person. If only academic skill is taught, then the school has failed in its responsibility to educate students.

STANDARDS FOR STUDENT CONDUCT IN SCHOOL

A. Academics

1. Because a Christian is admonished to be diligent in his duties, the student is reminded that his *best* in areas of academics is all God will accept (**II Timothy 2:15**).
2. All students are expected to attend school every day that classes are in session and are to be prompt in arrival at designated areas and activities. *A student who is tardy for any reason must report first to the school office for a late slip. Unexcused late time will be made up.*
3. Minimum standards of academic success will need to be maintained by all students. Academic balance *must* be maintained. A student need not be working at grade level in every subject but must be progressing at the recommended rate. The minimum score for passing a test is 65%.

B. Behavior

1. Students are expected to respect and obey the God-given authority of the academic staff and administration in all situations (**Hebrews 13:17**).
2. Courtesy must be a byword for every student, to those in authority as well as to fellow students (**I Peter 3:8**).
3. Because the Academy, its equipment and buildings, as well as grounds, are dedicated to God, all students are expected to keep the building and grounds neat and clean and to report immediately any infraction to a staff member.
4. Since a patriotic emphasis will be promoted throughout the Academy, every student is expected to exemplify a sense of loyalty to our God, our nation, and our school (**Romans 13:1-7**).
5. Such actions as cheating, lying, stealing, fighting, inappropriate language and insubordination are not in keeping with God's Word, nor in accord with Academy standards and could result in suspension from school (**Eph. 4:25, 28-29**).
6. The church sanctuary is to be treated with respect. There will be no running or jumping allowed in it. Students should remember that the sanctuary is God's house and should be treated as such.

STANDARDS FOR STUDENT CONDUCT OUT OF SCHOOL

1. It should be clear to both parents and students that the conduct which is prohibited at school is equally prohibited away from school. It should be explained that the Christian life is not a game, with one set of rules for church and another for everyday life. Regardless of whether the proscribed activity takes place at or away from school, the student is subject to discipline for those actions, up to and including expulsion.
2. The drinking of alcoholic beverages, smoking, taking of any form of habit-forming drugs (without a doctor's direction or prescription), etc. are considered to be serious violations of Biblical principles (**I Cor. 6:19-20; II Cor. 7:1**) and may be grounds for indefinite expulsion from the Academy.

3. The parents will be required to sign a statement acknowledging that they have read, understood, and agreed that their child must abide by the Standards of Conduct, and that they will not sue, or threaten to sue, the school for enforcement of the Standards of Conduct.
4. The Bible clearly states the principle of faithful attendance to God's House (**Heb. 10:25**). School activities will be planned so as not to conflict with the regularly scheduled services at Truthville Baptist Church. Families are encouraged to attend their local church regularly.
5. Satan is the enemy of God's people and God's work. He will try to make inroads into the Academy without invitation. Such practices as ouija boards, séances, or any such delving into occult will be grounds for severe discipline.
6. God has ordained and created all authority consisting of 3 basic institutions: (1) the home, (2) the church, and (3) the state. Every person is subject to these authorities, but all, including the authorities themselves, are answerable to God and governed by His Word (**Eph. 5:22-24; Romans 13:1-7; Heb. 13:17; I Peter 2:13-14**).
7. God has commanded that no intimate sexual activity be engaged outside of marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex (**Genesis 2:24; 19: 5-13; Lev. 18:1-30; Rom. 1:26-29; I Cor. 5:1; 6:9; I Thess. 4:3-7; Heb. 13:4**).
8. The Bible teaches that human life begins at conception and that the unborn child is a living human being (**Job 3:16; Psalm 51:5; 139:14-16; Isaiah 44:24; 49:1, 5; Heb. 1:5; Luke 1:44**).
9. The Bible teaches that Christians are prohibited from bringing civil lawsuit against other Christians or the church to resolve personal disputes. The church possesses all recourses to resolve personal disputes between members. A Christian may seek compensation from another Christian's insurance company as long as the claim is pursued without malice or slander. (**I Cor. 6:1-8; Eph. 4: 31-32**).

APPEARANCE STANDARDS

A. WOMEN AND GIRLS (ROMANS 12:2)

A person's outward appearance is a reflection of the condition of the heart and mind. Through dress, make-up, and hairstyle, attention is drawn to the Lord, or away from Him. The following policies established by Truthville Christian Academy for the mode of dress for students and staff are:

1. The acceptable standard for girls' dresses or skirts is that they should fall just below the knee or lower when standing. Skirts must be long enough so as not to rise noticeably above the knee when the girl is seated. Dresses and skirts with slits above the knee must be sewn. Parents must pay particular attention to growing girls, so that dresses will not become too short or too tight during the school year.

(I Timothy 2:9-10)

2. Sheer blouses will not be permitted in the school. Slips are to be worn under any thin blouse or dress. Blouses, sweaters, and dresses must come to the neckline in front with no cleavage showing, without see-through material, not sleeveless, no bare armpits, no bare midriff, and not too tight. Sweatshirts and tee shirts are not appropriate attire for the learning center.
3. Sheer hosiery, anklets, or knee socks must be worn at all times (exception for hosiery – warm weather, at the discretion of the administration).
4. Loose-fitting slacks, capris are permissible only on special occasions such as field days, phys. ed. days, and field trips as indicated.
5. All hair fashions must be in good taste. Hair must remain a natural color and may not be worn with curlers during school hours.
6. Moderation is expected with make-up, cosmetics, eye shadows, nail polish, lipstick, etc. Jewelry must be kept to a minimum, with only one earring per ear in the earlobe and no other body piercing. No tattoos or body piercing are acceptable for students.

7. Sandals in good taste with straps on the back are permissible except for sports. This requirement is in the interest of safety and personal hygiene. Extreme high heels are not permitted. Boots intended for outdoor wear are not to be worn during the entire day of school. Dress boots, in good taste, are allowed. If outdoor boots are worn to school, the student must bring shoes to wear during school hours.
8. Coats, jackets, or ponchos meant for outdoor wear are not permitted in the learning centers. For warmth, students may wear dress sport coats, TCA fleece jackets, and sweaters. To promote school spirit, players in TCA sports are permitted to wear their game jerseys only on game days at the discretion of the administration.

B. MEN AND BOYS (I John 2:15)

Godliness coupled with manliness should characterize the dress and demeanor of a Christian young man. Good grooming habits and cleanliness are necessary to present a positive testimony for the Lord. Therefore, the following is the mode of dress for all male students and staff members of Truthville Christian Academy:

1. Dress shirts or sports shirts, with either long or short sleeves will be required. *Shirts with shirt-tails must be tucked in and buttoned.* Tee shirts are to be worn *only as* undershirts. Clothes do not have to be of the latest style but must be neat and clean. Shirts must have a full collar—no exceptions. Oxford button-down collars must be buttoned. Dress sports coats and sweaters may be worn over a collared shirt. Sweatshirts are not appropriate attire for the learning centers.
2. Coats, jackets, or ponchos meant for outdoor wear are not permitted in the learning centers. For warmth, students may wear dress sports coats, TCA fleece jackets, and sweaters. To promote school spirit, players in TCA sports are permitted to wear their game jerseys only on game days at the discretion of the administration.

2. Shoes and socks must be worn at all times. In bad weather, students may wear boots, but must bring along shoes to wear during school hours. Dress boots, in good taste, are allowed. Dress shoes are allowable and encouraged. Ragged tennis shoes will not be permitted in the school.
3. Boys must wear modest, neat dress pants. Oversized pants are not permitted.
Cargo pants (pants with pockets sewn to the outside) may have only two pockets in the front and back. No zippers down the legs or at the knees, and no warm-up pants! ***Denim jeans (including black) are not proper school attire for class.***
Appropriateness is the key word in determining the clothing to be worn. Certain clothes are appropriate for work, but the Academy is not an agricultural or industrial school. Therefore, these clothes are not appropriate. Experience has taught that a modestly and appropriately dressed student performs better than one who is sloppily and inappropriately dressed. No slogans, lettering and logos will be allowed. All brand names must be no taller than ½ inch.
4. Boys' hairstyles must be tapered to the natural hairline on the sides, back and top. Sideburns may come to the middle of the opening of the ear. No dying, bleaching of hair, or skin heads are permitted.
5. Extreme fads of any nature are prohibited in the school. No jewelry may be worn other than a wrist watch, a finger ring, and a plain cross on a necklace. No tattoos and/or body piercing are acceptable.
6. No beards or mustaches will be permitted. Older boys must be clean shaven at all times. Male staff members are permitted to wear neatly trimmed mustaches and beards.

All students are reminded that they are *to arrive* at school in school dress and *to leave* the premises in school dress except on physical education days when phys. ed. clothing (Grades K-3) and uniforms (Grades 4-12) should be worn. All outside clothing (coats, jackets, boots) must be placed in the coat/cloak area and not in the classroom.

Students leaving for BOCES are expected to dress and act appropriately for their vocational training and represent Christ in all they say and do.
No tight pants, shorts, shirts, muscle shirts, etc. Honor God!

It will be the sole responsibility of the administration of Truthville Christian Academy to decide what is acceptable in appearance standards. These standards shall apply in any organized classroom situation, Kindergarten-Grade 12, at Truthville Christian Academy. Students should remember that, as representatives of the school, they must carefully maintain proper standards of dress and behavior wherever they may be.

Any appearance standard not specifically mentioned in the previous two sections will be evaluated at the discretion of the faculty and administration of the Academy.

POLICIES

School Closing

Notification of school closure because of weather, illness, or other cause deemed necessary by the administration will be explained at the annual TCA Open House.

Busing

Busing is provided by the area public school districts. Proper behavior on the bus is a must. We ask you as parents to talk with your child concerning safety and consideration for the rights of others. If your child is disruptive enough to be brought to the office by the driver, the principal will notify the parents. A second offense will result in loss of privileges at the discretion of the administration.

The following are rules for school bus riders:

1. Students being transported are under the authority of the driver.
2. There shall be no eating or drinking on the bus.
3. Students shall remain seated, facing forward, while the bus is in motion.
4. Students are assigned seats if and when necessary.
5. Students shall not extend their hands, arms, or heads through bus windows.
6. Students shall have written permission to leave the bus other than at the designated stop.
7. Students should converse in normal tones; loud and vulgar language is prohibited. There shall be no unwholesome literature, or distractive items such as caps, fire crackers, itching powder, etc.
8. The testimony of the school is reflected by the child's behavior.

Homework

The responsibility for scholastic achievement is placed on students. Homework assignments are meant to compliment the subject matter covered in class, and are expected to be completed and handed in on the date due.

No resource books are to be taken home without special permission.

Report Cards

The grading system of our school is designed to give parents a true indication of the student's progress or lack thereof. Progress reports are given to the students to present to their parents. The report is to be signed by the parents and returned to the school promptly.

Graduation Requirements

A minimum of 23 units of credit are required for high school graduation consisting of the following:

Bible	4 units
English	4 units
Mathematics	2-3 units
Science	3-4 units
World History	1 unit
American History	1 unit
Government & Economics	1 unit
World Geography	1 unit
Physical & Health Education	2 units
Literature	3-4 units

Electives

Art	½ credit/year
Music	½ credit/year
Foreign Language	2 units of the same language

Parental Involvement

Parent orientation, and parent conferences promote a good understanding between parents or guardians and the faculty/administration of TCA. Every parent is required to participate in these informative and helpful programs.

The first PTF will be held at the opening of school during the Open House. Parent conferences with teachers are scheduled following the first and possibly third quarters.

Parents will be asked to attend the annual Open House for parent orientation in order to understand our program better.

Counseling

When students request help, advice, or prayer, each member of our faculty and staff will be available. Our pastor has kindly offered to be available for counseling as well. Any student may arrange an appointment with him by contacting the school office.

Discipline

TCA is not a correctional institution. Consequently, parents are asked not to enroll the child with the idea that he will be reformed. The school exists to work with the home but not to take the place of parents who have experienced difficulty in fulfilling their role.

Discipline is administered with demerits, suspensions, and, if necessary, expulsions.

Students must at all times conduct themselves in a manner becoming to a Christian. Gripping is not tolerated! If the child comes home complaining about a policy or discipline, please follow this procedure:

1. Give the staff the benefit of the doubt.
2. Realize that his reporting is emotionally based without all the information.
3. Realize that there are valid reasons for all the rules and that they are enforced without favor.
4. *Support the administration* and call the school for *all* the facts.

If a parent has a complaint or concern about his or her child's experience at TCA, then the parent is expected to meet with the teacher *as soon as possible*. If the parent is dissatisfied with the resolution obtained while meeting with the teacher, then the parent should ask to meet with the teacher and the principal *as soon as possible*. If the parent remains dissatisfied, then the parent should request a meeting with the School Board, principal, and teacher *as soon as possible*. This chain of command is Biblically modeled after **Matthew 18:15-17**.

DEMERIT CODE

FOR GRADES 4-12 ONLY TEACHERS OF GRADES K-3 HAVE CLASSROOM DISCIPLINARY PROCEDURES

SAFETY (CLASS A)

1. Rough housing, harmful pranks, or running in the basement = 2+
2. Damage to other's property = 1+ reimbursement
3. Not maintaining neatness in personal belongings or littering (desks, carrels, boots, coats, etc.) = 1
4. Bicycles not kept in designated areas and ridden except in traveling to and from school, riding in the parking areas or in walkways = 1
5. Driving motor vehicles is a privilege. Motor vehicles not kept in designated areas and occupied during school hours, except while traveling to and from school = 1+
6. Unsupervised loitering = 1
7. Leaving school grounds without permission = 10 + immediate conference
8. Fighting = 10 + immediate conference

COURTESY (CLASS B)

1. Dress code infractions = 1 – 1st time and note home
3 – 2nd time and warning
5 – 3rd time, conference with
parents present
2. Personal grooming in class (combing hair) = 1
3. Complaining (gripping or listening to it) = 2
4. Quarreling with other students (including verbal abuse) = 5+
5. Talking back, disrespect to aides, teachers = 5+
6. Uncooperative or argumentative (bad attitude) = 5+
7. Disobedience, 1st offense = 10 and immediate conference
2nd offense = 10 and conference with School
Board
8. Improper touching, 1st offense = 5 and immediate conference
with principal and parent
2nd offense = 10 and in-school suspension
3rd offense = 10, out of school
suspension, and conference
with School Board

BUILDING (CLASS C)

1. Gum Chewing = 1
2. Improper use of school/church property – sitting on desks, leaning back on chairs = 1
3. Throwing things (spitballs, snowballs, etc.) = 1
4. Being in an unauthorized area (shortcut through church sanctuary, kitchen) = 1
5. Not following the Third Party Rule (7th – 12th Graders who are dating and unsupervised by authorized third person outside the classroom) = 1+
6. No hall pass while in halls = 1
7. Damage to school property = 1+ reimbursement

LEARNING ENVIRONMENT (CLASS D)

1. Out of seat during class (without permission) = 1
2. Speaking out during class w/o recognition = 1
3. Disturbing other classes or classmates (noise) = 1
4. Unprepared for class (homework incomplete, no text, supplies, late/no excuse, reports not signed and returned) = 1+
5. Tardiness at least 3 times with 1-week period = 1
6. Unauthorized equipment and materials (toys, guns, knives, radios, tape players, CD players, Ipods, cell phones, books, magazines, posters, etc.) = 5+
7. Failure to participate in regularly scheduled physical education program unless excused by a written note = 2
8. Lying, cheating, stealing = 5+
9. Classwork: homework not completed on time and no proper preparation for testing
 - 1st offense = 1 + assigned Bible study on character trait
 - 2nd offense = 2 + same
 - 3rd offense = 6 + parent/teacher conference
 - 4th offense = 12 + conference with Board
10. Use or possession of illegal substances on or off campus = 10 + immediate conference
11. Writing on boards without teacher's permission = 1
12. When doing errands to other rooms, knocking, entering the classroom, and not waiting quietly until recognized by the teacher = 1

IMMEDIATE CONFERENCE (CLASS F)

**With principal and/or pastor – further as necessary
(may result in suspension or expulsion)**

- 1. Lying vs. Truthfulness**
- 2. Cheating vs. Virtue**
- 3. Profane Language (vulgarity, swearing) vs. Virtue**
- 4. Insubordination – Disobedience vs. Obedience**
- 5. Stealing vs. Virtue**
- 6. Use or possession of illegal drugs, tobacco, alcoholic beverages on or off campus vs. Virtue**
- 7. Leaving school grounds without permission vs. Obedience**
- 8. Fighting vs. Self-Control**

NOTE: Parents will be called in for conference; if possible, these will be scheduled at noon break or after school.

Repeated offenses will be treated as a serious problem. The number of demerits will be decided by the teacher or principal with personal conferences as necessary.

A student receiving **12 demerits** in one week or **25** in one semester will automatically be placed on probation with loss of all privileges and notification of fact to the School Board.

A student receiving **50 demerits** in one semester may be required to attend at least one counseling session with the pastor.

A student receiving **75 demerits** in one semester must meet with the School Board and may be suspended.

At the discretion of the principal, an immediate suspension will be administered if a student has severely jeopardized his testimony or the testimony of Truthville Christian Academy.

The following will not be accepted as proper behavior at TCA, and may carry immediate suspension: lying, insolence, swearing, stealing, fighting, use of tobacco, alcohol, drugs, and/or physical contact with the opposite sex.

Visitors

A visitor is anyone who is neither a member of the Academy staff nor an enrolled student. All visitors are to report to the school office. Students are encouraged to bring friends who are interested in our school, as long as a teacher's approval is obtained. Visitors must adhere to appearance standards.

Telephone Use

The school phone is reserved for official school business and emergencies only.

Absences and Tardiness

When a student is absent, a signed absentee note explaining the absence should be brought to the office upon return to school. Absences of 3 days or more will need a signed Dr. excuse.

Excused absences will consist of the following: Family member funeral, hospital stays, or sickness with a Dr. excuse. All other absences will be non-excused absences.

A student with 21 non-excused absences for the year, or 5 per quarter, will be in jeopardy of retention.

School begins at 8:30 a.m. If public school buses arrive after that time, a student riding the bus will not be marked tardy.

Concerning family trips, parental permission must be written, signed, and given to the office in advance of the absence. Students must sign out and in when leaving other than the normal dismissal time of 2:40 p.m. No student may leave campus without having followed this procedure.

Lunch

Eat only in designated area.

Put trash in waste baskets.

Report to the classroom.

Music

Music is a gift from God. It should be used to educate the mind, edify the spirit, and enrich the soul. Educational and patriotic music is welcomed as a tool to promote excellence in teaching and instill national pride in our country as it honors God. Music that prompts praise and worship of God should not be easily confused with secular music.

Parties

Parties not sponsored by TCA are not permitted unless advance approval and notification from the principal is given to parents. Parties designated as school parties on the school campus must be coordinated through the school office.

Tuition Policy

Tuition costs include books, and testing fees. They are subject to change each year depending on increased costs of materials or salaries. Tuition is due on the first day of each month, beginning August 1st. A late fee of \$10 per month, per student, will be charged for payments that are late. If a monthly payment needs to be skipped, please notify the Administrator, or the Pastor, to avoid excessive late fees. Parents who neglect their payments may be asked to meet with the Board to discuss a different schedule or any help that may be available.

If a student account shows an unpaid balance by June 1st of the current school year, and the parents desire to transfer the student to another school, full payment of the unpaid balance is required. If parents desire to re-enroll the student for the following school year, but still have an unpaid balance on the student's account, then the re-enrollment may be denied until full payment is received. In each case, final determination will be made by the administration and the School Board.

Parents who withdraw their student(s), and later wish to reenroll them will need to meet with the School Board for approval.

TRUTHVILLE CHRISTIAN ACADEMY STATEMENT OF UNDERSTANDING AND COOPERATION

The following Statement of Understanding and Cooperation is signed by the student's parents or guardians certifying the following:

1. I have read and understand the Student Handbook.
2. I have my child enrolled in the Truthville Christian Academy, not as an alternative to the government (public) or other non-Christian schools, but because it is my compelling conviction that my child must have an academic education in a Godly, Scriptural framework and atmosphere in keeping with the teaching of the Word of God.
3. Any and all information I have given to the school and any information and records accumulated by the school is to be confidential and used for inter-school purposes only and is not released to any government agency or any persons, agents, or organizations either verbally or by any photographic or mechanically recorded methods without my express written consent.
4. We acknowledge that the Bible places the primary responsibility on the parents and the home for education and, therefore, we are a vital and integral part of the child's education. We are requesting this school to assist us in meeting this responsibility. We recognize the importance of a common bond of understanding and cooperation that must exist between the parent, school and student. We pledge cooperation in being knowledgeable about our child's work and will work to encourage and assist our child with his studies in the home as necessary.
5. I will see that my son and/or daughter abides by all Conduct and Dress Standards during the entire school year. I will appreciate and expect the school to notify me of any violation. I will notify the school if it is impossible for me to abide by any part of the standards.

6. I will read all of the teacher's communications to me, carefully examine any student violation warning slip, and will cooperate with the school to correct any violations or deficiencies.
7. The teacher and administration are hereby given full discretion in the discipline of our child. This would include the issuing of conduct reports, suspension, and expelling from the school program. I understand that detention may be used after school for various offenses and that we will be fully responsible for transportation home, having been informed the previous day by a note which we will sign and return to the school.
8. In full cooperation with the school, we will attend the Parent-Teacher Fellowship meetings. We sincerely pledge our loyalty to the aims and ideals of the school, speaking well of it, and will bring all questions and criticisms directly to the administration so that they may be properly considered by those in authority.
9. I give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises, and absolve the school from liability to me or my child because of any injury to my child at school or during any school activity.
10. I assume responsibility for any damage my child may do to the church and school property. I hereby pledge to pay my financial obligation to the school on the date due and understand that it may be necessary to withdraw my child if proper arrangements are not made on a past due account.

Date: ____/____/____

Parent's/ Guardian's Signature(s)

STUDENT'S PLEDGE (Grades 7-12)

PLEASE READ THE FOLLOWING ITEMS AND SIGN AT THE BOTTOM IF YOU ARE IN AGREEMENT WITH ALL OF THEM:

I have carefully read the handbook and am in agreement with it. With God's enablement, I will seek to comply with each part.

I understand the rules of Truthville Christian Academy and will attempt to follow them completely.

I realize that from time to time, I may fail to understand, or I may disagree with a rule. If this should occur, I will go to the teacher involved and ask for an explanation.

I am aware that griping is very destructive, and therefore I will always attempt to be positive in my attitude.

I realize that the Lord has a claim on my life, and I will prayerfully seek His will in the area of service He has chosen for me.

Please sign below, cut off, and *return to the school office as soon as possible*. Thank you for your cooperation in this matter.

I am in complete agreement with the student's pledge of Truthville Christian Academy.

Signed: _____

Date: _____

TRUTHVILLE CHRISTIAN ACADEMY



Student Enrollment Application

INFORMATION BLANK

NAME _____ GRADE _____
(Surname first, as: Smith, John)

ADDRESS _____ PHONE # _____ () Unlisted
(for school use only)

BIRTHDATE: MONTH _____ DAY _____ YEAR _____ BIRTH VERIFICATION:
Birth Certificate _____
MALE _____ FEMALE _____ Baptismal Certif. _____

FAMILY

FATHER'S NAME _____ Occupation _____

MOTHER'S MAIDEN NAME _____ Occupation _____
(give whole name)

GUARDIAN'S NAME _____ Occupation _____

Are parents: Separated? _____ Divorced? _____ Deceased? _____

Name of Foster Parent _____ Name of Step Parent _____

To whom should school mail be sent, if other than to both parents?

_____ (name) _____ (address) _____ (relationship)

Number of Brothers: Younger? _____ Older? _____

Number of Sisters: Younger? _____ Older? _____

VERY IMPORTANT

In an emergency (illness or injury) and the parents cannot be reached, give names of close friends or relatives who may be called:

NAME: _____

ADDRESS: _____ PHONE _____

NAME: _____

ADDRESS: _____ PHONE _____

Local Doctor to call in an emergency:

Hospital Preferred: _____

Check the medical group to which you belong:

Blue Cross Blue Shield _____

Metropolitan Group _____

Other _____

Please make arrangements with a friend or relative to care for your child in an emergency in case you are to be away.

phone # _____

ENROLLMENT HEALTH HISTORY

STUDENT'S NAME _____ DATE OF BIRTH _____

ADDRESS _____ PHONE _____

1. Please check any of the following symptoms which have been noted:

- | | | |
|---|--|---|
| <input type="checkbox"/> Frequent sore throat | <input type="checkbox"/> Tires easily | <input type="checkbox"/> Frequent Stomach aches |
| <input type="checkbox"/> Frequent earaches | <input type="checkbox"/> Frequent headaches | <input type="checkbox"/> Frequent urination |
| <input type="checkbox"/> Frequent nosebleeds | <input type="checkbox"/> Pains in legs or joints | <input type="checkbox"/> Convulsions |
| <input type="checkbox"/> Speech difficulty | <input type="checkbox"/> Fainting spells | <input type="checkbox"/> Shortness of breath |
| <input type="checkbox"/> Frequent colds | | |

2. Please check which of the following you observe in your child:

- | | | |
|--|--|---|
| <input type="checkbox"/> Bites nails | <input type="checkbox"/> Wets bed | <input type="checkbox"/> Is generous with playmates |
| <input type="checkbox"/> Sucks thumb | <input type="checkbox"/> Worries a good deal | <input type="checkbox"/> Becomes discouraged easily |
| <input type="checkbox"/> Is shy | <input type="checkbox"/> Has many fears | <input type="checkbox"/> Has many friends |
| <input type="checkbox"/> Is self-reliant | <input type="checkbox"/> Is jealous | <input type="checkbox"/> Is resentful |
| <input type="checkbox"/> Would read or study than play with other children | <input type="checkbox"/> Prefers to be alone | |

3. List any emotional difficulties which you have noticed:

4. List any operations, injuries or limitations:

5. Check diseases the student has had:

- | | | | |
|---|-------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Scarlet Fever | <input type="checkbox"/> Chickenpox | <input type="checkbox"/> Typhoid | <input type="checkbox"/> Rheumatism |
| <input type="checkbox"/> Smallpox | <input type="checkbox"/> Asthma | <input type="checkbox"/> Tonsillitis | <input type="checkbox"/> Rheumatic Fever |
| <input type="checkbox"/> Mumps | <input type="checkbox"/> Polio | <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Diphtheria |
| <input type="checkbox"/> Pneumonia | <input type="checkbox"/> Hernia | <input type="checkbox"/> Measles | <input type="checkbox"/> Diabetes |
| <input type="checkbox"/> Whooping cough | <input type="checkbox"/> Allergies* | | |

*List allergies: _____

6. Does the student have any difficulty with the following?

- Vision: ☐ Yes ☐ No ☐ Glasses
- Hearing: ☐ Yes ☐ No ☐ Not sure
- Speech: ☐ Yes ☐ No
- Physical handicap: ☐ Yes ☐ No

7. Has your child ever been known to have Tuberculosis? ☐ Yes ☐ No

8. Most recent physical examination: Date _____ Doctor _____

9. Most recent dental exam: Date _____ Doctor _____

10. Most recent eye exam: Date _____ Doctor _____

11. Remarks: Should this child have any restrictions in play or physical education?

☐ Yes ☐ No Reason _____

Truthville Christian Academy Immunization Record

Please complete the following with dates of immunizations which have been given either by your physician or at a clinic.

Name of Student: _____

Date of Birth: ____/____/____ Male ____ Female ____

POLIO

Date given: #1 ____ #2 ____ #3 ____ #4 ____

DIPHTHERIA - (DTaP/DTP/DT/Td) Tetanus - Pertussis (Whooping Cough)

Date given: #1 ____ #2 ____ #3 ____ #4 ____ #5 ____

MMR - Measles - Mumps - Rubella

Date given: #1 ____ #2 ____

HIB (HbPV)

Date given: #1 ____ #2 ____ #3 ____ (or)
#1 ____

HEP B

Date given: #1 ____ #2 ____ #3 ____

Smallpox vaccination is not required at present, but, has your child been immunized against Smallpox? No ____ Yes ____ Date ____/____/____

STATEMENT OF FAITH

Being a ministry of Truthville Baptist Church, the statement of faith for Truthville Christian Academy is contained in the articles of faith and covenant of the church by-laws which are as follows: **We believe in**

- One God, who exists in the three Persons of the Father, Son , and Holy Spirit.
- Man, by his fall into sin, is guilty; unable to do any spiritual good to merit the favor of God and is under God's wrath and curse.
- God the Father planned for and provided for the redemption of His people from eternity.
- Atonement for sin through Jesus Christ, who being very God of God, was perfect and sinless in all respects, became flesh, born of the virgin Mary. He who was crucified, buried, and raised again, ascended to the right hand of God The Father to make intercession for His people.
- God, the Holy Spirit, who applies the atonement of Christ by convicting of sin, regenerating and renewing us, and dwelling in us.
- The baptism of believers by immersion, as public demonstration and witness of our being dead, buried, and resurrected with Christ, and not as a means of prerequisite for salvation.
- The resurrection of the dead at the coming again of our Lord.
- The everlasting life of born-again believers.
- The everlasting separation from God of the wicked.
- The divine inspiration of the Bible as the revealed will and word of God, and as the only rule of faith and practice for the Christian.
- That a church is a fellowship of believers in Jesus Christ, the Son of God. They, in love, share unto the world the Good News of Salvation through Faith in Jesus Christ, our Saviour.

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TRUTHVILLE CHRISTIAN ACADEMY
STATEMENT OF UNDERSTANDING AND COOPERATION

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10. I assume responsibility for any damage my child may do to the Church and School property. I hereby pledge to pay my financial obligation to the school on the date due and understand that it may be necessary to withdraw my child if proper arrangements are not made on a past due account.

Date: ____/____/____

Parents/Guardians Signatures:
